



National Emergency Management Executive Academy (NEMEA) Overview – FY23 Application Process

Purpose:

To provide an overview of the National Emergency Management Executive Academy (NEMEA) Program and the Federal Fiscal Year (FY) 23 application process.

Program Description:

The National Emergency Management Executive Academy is a component of the Emergency Management Professional Program (EMPP).

In collaboration with academia, renowned practitioners, and industry leaders, the Emergency Management Institute (EMI) has created the National Emergency Management Executive Academy to produce a comprehensive and competency-based curriculum supporting the advancement of strategic and policy-level executive leadership.

The National Emergency Management Executive Academy provides an ideal setting for a diverse representation of senior emergency management executives to come together and explore contemporary and emerging 21st century challenges. The Program hones strategic leadership and critical thinking skills for senior executives involved with multi-jurisdictional, national, homeland security, and emergency management policy development and decision-making responsibilities. Participants work collaboratively on team capstone projects, which are the cohort's opportunity to leave a lasting impact on the profession of Emergency Management.

For more information, visit the [Executive Academy website](https://training.fema.gov/empp/executive.aspx) (<https://training.fema.gov/empp/executive.aspx>)

Target Audience:

The Executive Academy is designed for Emergency Management senior leaders in State, Local, Tribal, and Territorial governments; non-governmental organizations (NGOs), academic institutions, and private sector entities. Ideal candidates will serve in key senior leadership positions and are responsible for decisions that have a significant effect on Emergency Management policies.

The audience may include, but is not limited to:

- Emergency Management and Homeland Security directors or advisors leading in local, state, multijurisdictional, or large metropolitan areas;
 - Emergency Management leaders from allied disciplines in the public sector, such as public utilities, K-12 education, higher education, public transportation, and military/DSCA roles;
 - Administrators, such as members of the Governor's Cabinet or chief/director of an agency;
 - Federal administrators, at the Appointed or Senior Executive Service (SES)/GS15 level; and
 - Directors of voluntary organizations.
- EMI will select up to 40 Emergency Management executives to participate in the Executive Academy per year. Each Cohort will reflect a Whole Community composition.

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Tentative Class Dates for FY23:

- E0680 – March 6–9, 2023
- E0682 – April 24–27, 2023
- E0684 – June 12–15, 2023
- E0686 – August 14–17, 2023

Application Process (April 1–June 1, 2022):

Completed application packets will be reviewed by a formal selection committee. The application window is **April 1–June 1, 2022**, with selection announcements in August.

Application Selection Criteria:

Applications will be evaluated based on recommended prerequisites to include:

- Demonstrated depth and breadth of experience in an EM position, or
- Applicable work experience will be considered for exceptional candidates.

NOTE: Completion of the Basic Academy or Advanced Academy is **NOT** a prerequisite to apply for the NEMEA.

Classroom Requirements:

The NEMEA Program consists of four resident courses, each 4 days in length. Attendance at each course is required and **must** be attended in sequential order (listed below) during Federal FY 23. The courses must be taken in the following order:

- **E/K0680 Examining Emergency Management Policy & Doctrine:**
EM Framework & Principles, Critical Thinking & Decision Making, Presenting for Impact, Ethics in EM, Systems Thinking for EM
- **E/K0682 Leading Complex Systems:**
Strategic Leadership, Mission Critical Leadership, Complex Systems Literacy, Leading Change in a Complex Environment, Civics & Governance, Conflict Resolution & Emotional Intelligence
- **E/K0684 Interpreting the Contemporary Emergency Management Environment:**
Disaster Risk Management, Economics of Disasters, Leading in a Contemporary EM Environment, Innovative Methodologies, Leading with Vision
- **E/K0686 Creating the Emergency Management Stakeholder Community:**
Community Engagement, Risk & Crisis Communication, Sociocultural Literacy, Political Savvy, Resilience

How to Apply:

Application packages must be submitted by email to FEMA-EMPP-Executive-Academy@fema.dhs.gov. The Application Package document is the only acceptable form to submit when applying. Incomplete application packages will not be considered by the selection panel.

1. The [Executive Academy Application Package document](https://training.fema.gov/empp/docs/nemea_application_packet_2023.pdf) (https://training.fema.gov/empp/docs/nemea_application_packet_2023.pdf) needs to be downloaded and saved to your PC prior to filling it out. This one document, which is a fillable PDF form, is all you need to send to FEMA-EMPP-Executive-Academy@fema.dhs.gov to be considered for this program.

This form includes:

- **Candidate Information**
- A **cover letter** requesting consideration for admission to the Program and specifying the applicant's qualifications and expectations of the Program.
- **Resume**
- **Executive Academy Commitment Statement.** This indicates commitment to complete the entire program, which consists of the four resident courses at EMI and the Capstone Project.

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- **Academy Questionnaire**
 - A **Recommendation letter** from your Supervisor.
 - **Signatures.** This page has a location for the electronic signatures of both the applicant and the applicant's supervisor.
2. Once the Application Package is complete with signatures, save the document as a PDF file with the following naming convention: **LastnameFirstname.EA.FY23**
Example: JonesRobert.EA.FY23
 3. The final step is to email your completed Application Package to:
FEMA-EMPP-Executive-Academy@fema.dhs.gov

EMI NEMEA Point of Contact:

For questions, please email Jinnie Lettkeman at: FEMA-EMPP-Executive-Academy@fema.dhs.gov.

If you are not currently eligible for the NEMEA, then you may be considered for the National Emergency Management Advanced Academy.

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